

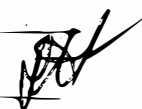
# DRAFT

JB \_\_\_\_\_

HS \_\_\_\_\_

KS \_\_\_\_\_

DH \_\_\_\_\_



WORKSHOP MEETING: March 18<sup>th</sup>, 2025

Meeting called to order at 1833

Present were Chairman Buchner, Commissioner Strong, Commissioner Staufer, Commissioner Handel, District Manager Brewer, District Secretary Lattman, Chief Martin, Asst. Chiefs Bernier, Freund, and Kowalchuk. Absent were Commissioner Gallino and Treasurer Robert Hauser due to personal engagements.

## CHIEF'S REPORT

Chief Martin presented the personnel report.

Motion by Comm Staufer to accept resignation in bad standings for Braden Barnes, 2<sup>nd</sup> by Comm Strong, all in favor.

30 presented two quotes for a Milwaukee Sawzall tool for Co. 3: Home Depot at \$149.00 and Grainger for \$249.00. This was requested for B-6 while it is in season and will be transferred to the engine for the rest of the year. Motion by Comm Buchner to approve purchase of Milwaukee Sawzall with battery and charger from Home Depot at a price of \$149.00, 2<sup>nd</sup> by Comm Strong, all in favor. DM to order.

30 presented two quotes for a Sensit Gas Meter HXG-2D for Co. 3 to replace the TIFF off E-7: The Fire Store at \$570.00 and Grainger at \$577.52. Motion by Comm Buchner to approve purchase of Sensit Gas Meter HXG-2D at The Fire Store at a price of \$570.00, 2<sup>nd</sup> by Comm Strong, all in favor. After the meeting, Comm Staufer advised that Co. 3 will look into other local vendors for additional prices.

30 presented a uniform request from Ladies Auxiliary. The Ladies Auxiliary is requesting new polo shirts, formal shirts, and jackets. The Ladies Auxiliary provided uniform options from All American Awards and Uniforms, and they are in the process of obtaining samples and sizes. A motion was made by Comm Strong to accept the Ladies Auxiliary request for uniforms and approved purchase not to exceed \$3,210.00, 2<sup>nd</sup> by Comm Staufer, all in favor. Additionally, the Ladies Auxiliary would like to change their uniform color from maroon to blue and is asking if the board is opposed. The board is not opposed.

30 requested black uniform ties. He presented a quote from All American Awards & Uniforms for (20) 18in. clip on ties at \$9.40 each and (5) 20in. ties at \$9.80 each. Motion to approve by Comm Staufer, 2<sup>nd</sup> by Comm Strong, all in favor. 33 to order.

30 presented a quote from Pelican for a 1400 Protector Case for 32 car at a price of \$119.00. Motion to approve by Comm Buchner, 2<sup>nd</sup> by Comm Staufer, all in favor. DM to order.

30 presented a quote from Hammer Medical for (9) EMS Jackets with a removable liner and (9) EMS pants, totaling \$7,424.10. The plan is to give three sets to each company. After discussion between the board and the chiefs, this was tabled for next week's meeting.

30 asked for the status on 95B as it has been out of service since 2/14/25. Comm Strong reported the mechanic is making progress and that he has been busy with many projects.

30 reported that all surplus gear and equipment has been picked up by the Terry Farrell Fund for donation. Comm Strong thanked the chiefs and DS for coordinating the pickup and stated that the Terry Farrell Fund stated that most of our donations were claimed by a fire department in Arkansas the next day. They will be sending us a letter of appreciation this week.

30 asked if it was possible to add a multiport USB charging station system to all brush trucks. Comm Strong said he will advise the mechanic.

The board and the chief staff discussed possible ways to track brush trucks in the woods.

The chief staff would like to host an MPO class in 2026 and they need board approval. Motion made by Comm Strong to ok the chiefs to schedule, 2<sup>nd</sup> by Comm Handel, all in favor.

30 asked if the board will be replacing all the scanners in the vehicles and stations to be able to receive the new PD channel. As of this week, PD switched to P25 and some of our scanners within the department do not support it. The board advised the chiefs to bring a count of how many need to be replaced and prices for next week's meeting. A motion was made to Comm Buchner to replace the scanners in the 31 car, 32 car, and 33 car with Uniden BCD996P2 Digital Mobile TrunkTracker V Scanner at \$398.39 each, 2<sup>nd</sup> by Comm Strong, all in favor.

At 1913 a motion was made by Comm Buchner to enter an executive session to discuss personnel, 2<sup>nd</sup> Comm Strong, all in favor.

At 1931 a motion was made by Comm Buchner to exit the executive session, 2<sup>nd</sup> by Comm Strong, all in favor.

#### COMMISSIONERS TO CHIEFS

Comm Strong reported the new fire police truck 11 has been delivered. It has a few finishing touches before it goes in service.

Comm Strong reported that the new ambulance 8 will be delivered in the next few months.

Comm Strong stated that he noticed at the recent PESH class that the size of the big hall at Co. 2 is too small to hold large mandatory training and meetings. He suggested possibly moving these to the bay floor at Co. 2. He also suggested to the chiefs to think of other options for signal 8. The chief staff will discuss.

31 asked Comm Strong if there has been an update on the new boat. Comm Strong reported no updates from the vendor supplying the boat to Proliner.

31 asked Comm Strong if the preventative maintenance on the brush trucks has been completed and if we can work on a preventative maintenance schedule for all vehicles. Comm Strong will discuss it with the mechanic.

Comm Stauffer reported that the old Hurst Maverick and MOC cutter found in the chief's house basement can be surplus and posted on Auctions International. Motion made by Comm Stauffer to surplus the Hurst Maverick and MOC cutter at a value of \$2,500.00, 2<sup>nd</sup> by Comm Strong, all in favor. DS to post on Auction International.

A motion was made by Comm Stauffer to surplus the Hurst O cutter at a value of \$0 and to be given to the historical project at Co. 2, 2<sup>nd</sup> by Comm Strong, all in favor.

Comm Stauffer reported the installation dinner is booked for 5/17/25. The DJ and photographer are also booked. He encouraged everyone to RSVP as soon as possible and asked if they did not receive an invitation in the mail to notify the district office staff. The table seating request signup sheets will be given to each company this week. Additionally, the photographer will be coming to Co. 2 during the department inspection from 1900-2100.

#### DISTRICT MANAGER TO CHIEFS

DM Brewer gave the chiefs the 2024 LOSAP report.

DM Brewer advised 33 his WEX card has been ordered and will arrive in 7-10 days.

#### COMMISSIONERS REPORT

Comm Strong reported that the board will start replacing tires on apparatus due to the 7-year tire replacement through NFPA standards. They are thinking to start with the oldest tires first as they understand this will be a large expense.

A motion was made by Comm Strong to choose yellow and red chevron stickering for the back of 28B, 2<sup>nd</sup> by Comm Handel, all in favor.

Comm Strong reported the heated ramps at Co. 2 are still in progress to be fixed, himself and Rob Bentivegna are in contact with Rose Mechanical.

Comm Strong discussed ideas for a new 60x60 steel storage building at the district.

Comm Strong reported the department memorial committee meeting held last week went well and everyone on the committee is excited to continue the project. Ex- Chief Delumen and Rob Bentivegna were able to attend and discussed leveling the grounds for the project.

Comm Strong discussed the accident prevention policy he has been working on.

Comm Strong reported that Viking will be meeting this Thursday at 1700 at the administration building to discuss a trial set of gear. This will be progress for the cancer prevention program that Comm Strong and Comm Staufer have been working on.

Comm Strong presented the estimate for the repair of L-14 from the accident that occurred on 2/27. A motion was made by Comm Strong to move forward with the repairs at a cost of \$76,546.27 2<sup>nd</sup> by Comm Buchner, all in favor.

Comm Strong presented a second quote for additional L-14 repairs not related to the accident. These repairs include adding lights to the outriggers, leveling the frame of the truck, and repairing damage to the controller in the bucket. A motion was made to approve quote for \$3,555.39, 2<sup>nd</sup> by Comm Handel, all in favor.

Comm Strong asked if there is any update on the sale of Tanker 20. DM reported the original offer fell through and now there is a new interested buyer.

Comm Strong asked if there is any update on our cell tower lease with Crown Castle. DM reported no updates at this time.

Comm Strong stated the contract for the Annual Sutphen Aerial Inspection for L-14 is due. It is \$1,700.00. However, since L-14 is currently there, Comm Strong will contact Sutphen to see if this can be taken care of while it is at the facility and if the cost can be discounted.

Comm Staufer stated ambulance 12 does not have any irons or cutters. The chiefs will check to see if they have any to supply to 12 before purchasing.

Comm Staufer asked DM and DS if digitizing records is something that they would be interested in. He has information from Seery Systems who is a company that surveys and digitizes records. DS to look into other companies.

Comm Staufer advised the board and district office staff to keep track of brush truck maintenance and equipment as there may be some relief due to the recent wildfires.

Comm Staufer is working on updating the district policies. DM to assist.

Comm Staufer presented the dispatch report. Currently there are 5 employees training for dispatch. Frank Wainwright is working with Comm Handel on our IT and phone switchover. He also reported that there are old items in the dispatch office to surplus such as: 2 old APCs that are no longer usable, 6 FZGI tablets that are no longer usable, old Co. 3 laptop, old FP PC, old EMS office PC, a box of various wires that are no longer needed, 4 drawer file cabinet, and a 2 drawer file cabinet. A motion was made by Comm Staufer to declare all items except the file cabinets as surplus at \$0 value, 2<sup>nd</sup> by Comm Strong, all in favor.

Comm Staufer presented three quotes for a new recliner in the dispatch office: \$399.00 from Bobs Furniture, \$429.99 from Amazon, and \$664.95 from Raymour and Flanigan. Motion by Comm Staufer to approve purchase from Amazon for Signature Design by Ashley Furniture rocker recliner for \$429.99, 2<sup>nd</sup> by Comm Strong, all in favor.

Comm Staufer discussed purchasing ID cards that have the capability to be used as fobs for door access and kiosks. More to come.

A discussion was held regarding key fobs being given to police officers and auditing the key fob access in the district. More to follow.

A discussion was held regarding the usage of the old fire police room. More to follow.

Comm Handel presented a quote from Action Air Refrigeration to replace and install the ice maker behind the bar at Co. 1 for \$3,100.00 at maximum depending on installation. Motion to approve by Comm Handel, 2<sup>nd</sup> by Comm Buchner, all in favor.

Comm Handel presented a quote from Island Pump and Tank for \$13,246.00 for the replacement lid on the underground tank at Co. 1. Comm Handel stated Rob Bentivegna made a temporary fix and the board decided to hold off moving forward with the estimate from Island Pump and Tank.

Comm Handel stated Cintas, the company we use for our logo weather mats at Co. 1, Co. 3, and the District office, is expensive for little service and has poor communication with the district office staff. Comm Handel to reach out to Bill Glass and Cintas to discuss ending the contract.

#### DISTRICT MANAGERS REPORT

Kevin Parrett would like to come to a meeting for a LOSAP presentation. The board decided to offer dates of 4/15 or 4/22 at 1730 hours.

DM reported that the 3 new radios that were delivered this week have been inventoried and will be brought to FRES tomorrow.

The sprinkler system at Co. 2 will be inspected on 3/19.

Ken from Appraisal Affiliates will be coming to the district office on 3/20 at 930am as part of our 2024 audit.

DM has a scheduled meeting with FEMA on 3/21 to finalize our submission request for the August 2024 storm.

Gerard has made progress with the old 11 to prepare the truck for sale. The potential buyer is looking to come this week to complete the sale.

DM reported Bob Hauser is not here tonight due to a personal engagement and will not be attending next week's meeting due to a work meeting at his school district. He will prepare the treasurer's report for next week's meeting.

DM reported he had a phone call from an interested buyer for the pool table who wanted to know if the pool table light was included in the sale. The board stated it is included. DM will contact the potential buyer to let them know. Additionally, Auctions Int auctions have closed on the pool table with the highest bidder at \$125. Comm Handel might also have a potential buyer. More to follow.

DM presented the renewal contract for Intellishift, our vehicle GPS tracking vendor. The contract is for 36 months at the same price of 634.50 per month for all vehicles. Motion to accept contract by Comm Strong, 2<sup>nd</sup> by Comm Buchner, all in favor.

#### ROOM REQUESTS:

1. Ladies Aux. 4/13/25 Co. 2 Easter Party 11a-6p
2. Handel 4/25/25 Co. 3 Benevolent Meeting 6-10p
3. McCabe 5/17/25 Co. 1 Baby Shower 11a-5p
4. McCabe 6/7/25 Co. 1 Baby Shower 10a-5p
5. Carley 7/12/25 Co. 2 Family Birthday Party 10a-8p

Motion made by Comm Buchner to approve all room requests, 2<sup>nd</sup> by Comm Strong, all in favor.

Motion made by Comm Buchner to adjourn meeting at 2057 hours, 2<sup>nd</sup> by Comm Stauffer, all in favor.