

**DRAFT**

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LEGISLATIVE/FINANCIAL/CHIEFS MEETING

February 25<sup>th</sup>, 2025

Meeting called to order at 1708 hours

Present were Chairman Buchner, Commissioner Strong, Commissioner Staufer, Commissioner Handel, District Manager Brewer, District Secretary Lattman, and Treasurer Hauser. Commissioner Gallino was absent due to personal obligations.

At 1709 hours, Keith from Adept Technology entered the meeting to present his IT business proposal to the BOFC.

At 1755 hours, Keith from Adept Technology left the meeting.

At 1756 hours, NetWolf entered the meeting to present their IT business proposal to the BOFC.

At 1832 hours, NetWolf exited the meeting.

At 1837 hours, Chief Martin, Chief Bernier, and Chief Freund entered the meeting.

Motion by Chairman Buchner to accept minutes from January 28<sup>th</sup> meeting, 2<sup>nd</sup> by Comm Strong, all in favor.

CHIEF'S REPORT

32 stated prospective member David Almeida has completed all necessary requirements to be accepted into the department. Motion made by Comm Strong, 2<sup>nd</sup> by Comm Staufer to accept David Almeida into the department. All in favor.

30, on behalf of Co 1, requested a FlameFighter hose washer for \$646.39, a new front suction 5in hose from Fire Hose supply for \$799.51, and Storz x LH Female Aluminum Adapter for \$673.60. A discussion was had, and a board decision was made for Co 1 to research other prices from local vendors. 30 to notify Co 1.

30 requested (75) 622 Black Mourning Bands at \$1.90 each totaling \$142.50 from All American Awards & Uniforms. Motion to accept by Chairman Buchner, 2<sup>nd</sup> by Comm Handel, all in favor. 33 to order and pick up.

32 inventoried the Chief's house basement. Currently, there are: (17) Scott av2000 face pieces, (54) gemtar harnesses, (50) bailout ropes/hooks, a box of expired EMS PPE, (17) pre 2011 bunker pants, (25) pre 2011 pants bunker pants, (12) 2011-2014 bunker pants, (22) bunker jackets, (3) containers of class A foam, (1) rit sked backing, (1) box of SCBA valves, (12) expired wmd kits, miscellaneous computer equipment, (6) extinguishers, miscellaneous leftover paint cans, carpet scraps, maverick, (2) o-cutters, miscellaneous furniture, and file cabinets.

A motion was made by Comm Staufer to surplus bunker gear, SCBA harnesses, Scott AV2000 face pieces to the Terry Farrell Fund, 2<sup>nd</sup> by Comm Strong, all in favor.

A motion was made by Comm Strong to have Firematic evaluate the fire extinguishers in the basement for usage, 2<sup>nd</sup> by Comm Buchner, all in favor.

A motion was made by Comm Strong to have Rob Bentivegna assess all paint and maintenance items and Frank Wainwright to assess all IT equipment; and to discard items necessary if any, 2<sup>nd</sup> by Comm Buchner, all in favor.

A motion was made by Comm Buchner to surplus the box of expired EMS PPE due to mold damage, 2<sup>nd</sup> by Comm Strong, all in favor.

32 also mentioned there are old records in the basement such as sign in sheets, PCR reports, dispatch forms, sign in books, points sheets, and driver qualification sheets. DM and DS to assess paperwork and see what is necessary to keep.

30 followed up from 2/18/25 workshop meeting and reported that member Harry McCabe was notified of the BOFC response to his questions.

30 requested signal 8 on St. Patrick's Day Parade on 3/16. Motion to accept by Comm Strong, 2<sup>nd</sup> by Comm Staufer, all in favor. 30 to handle ordering and picking up.

A motion was made by Comm Buchner to allow all chiefs cars and 6 additional vehicles to be taken to the St. Patrick's Day Parade on 3/16, 2<sup>nd</sup> by Comm Staufer, all in favor.

30 stated the department is attending Sound Beach Parade on 7/19/25 and he is requesting to take E-7, L-14, R-4, 27, and fire police vehicles. Motion to accept by Comm Staufer, 2<sup>nd</sup> by Comm Buchner, all in favor.

30 to work with Heather Stewart for extra EMS coverage on 3/16 for St. Patrick's Day Parade.

32 made a request for DM to ask Rob Bentivegna to clean out items in his shop in the basement of Co 3. DM to advise Rob.

At 1905 hours a motion was made by Comm Buchner to enter executive session to discuss personnel. 2<sup>nd</sup> by Comm Strong, all in favor.

At 1910 hours a motion was made by Comm Buchner to exit executive session, 2<sup>nd</sup> by Comm Handel, all in favor.

#### COMMISSIONER REPORT

Comm Strong reported he will be going to Chivvis on 3/1 to look at a 5-ton converted to brush truck that they are building for Amagansett FD. The reason for his trip is to finalize specs on a 5-ton brush truck for Rocky Point. He advised the chiefs that he will be taking 27 with members from Co 2 and the chiefs are more than welcome to attend.

Comm Strong updated the chiefs on the boat purchased from Proliner. Billy from Proliner states there is still a delay with a third-party vendor that is involved.

Comm Strong reminded the chiefs there will be a Department Memorial Committee meeting on 3/11 at 1830.

Comm Strong reported that the district mechanic has been made aware of the chief's request for preventative maintenance on the brush trucks.

Comm Strong reported that Rose Mechanical is back on track with payment and is going to come for a service call to assess the heated ramps in the parking lot of Co 2.

A motion was made by Comm Strong to accept estimate totaling \$3,200.00 from Castro Landscaping to remove two large trees behind district office, grind the stumps, prune two large trees, and take all the wood. 2<sup>nd</sup> by Comm Staufer, all in favor.

A motion was made by Comm Strong to accept an estimate totaling \$3,500.00 from Xterra Masonry to remove the existing rotted wooden planter along the walkway of the district office and to supply and install a new planter using Cambridge retaining wall blocks. 2<sup>nd</sup> by Comm Staufer, all in favor.

Comm Strong reminded the board of his research for a new accident prevention policy and a policy regarding members resigning in good standings. A discussion was held. More to follow.

Comm Staufer reported the BOFC are buying hoods for the department and would like to distribute 2 hoods per firefighter to ensure that they will be washed regularly. The BOFC

recommended to the chiefs to write a policy regarding volunteers and purchasing their own gear that was not supplied by the district.

Comm Stauffer presented (3) quotes for hoods:

1. Firematic Supply Co. Inc- \$11,408.00
2. Emergency Responder Products, LLC - \$12,960.00
3. Hi-Tech Fire & Safety, Inc.- \$14,880.00

A motion was made by Comm Stauffer to purchase (120) Viking Particulate Hoods from Emergency Responder Products LLC at \$12,960, 2<sup>nd</sup> by Comm Strong, all in favor.

A motion was made by Comm Stauffer to purchase (4) Setcom wireless headsets for B-6 from IWT totaling \$6,307.85 including labor and installation, 2<sup>nd</sup> by Comm Strong, all in favor. Two headsets will be for the front of the truck for the driver and OIC, that will have push to talk option for radio communications and intercom communications. Two headsets will be for the back of the truck, that will be for intercom purposes only.

Commissioner Stauffer stated there has been no updates to the Foil request filed by Heather Stewart regarding an EMS call on 1/11/25.

Comm Stauffer updated the board regarding the pool table at Co 3. He mentioned that Capt. Malhotra researched estimates, and it is worth approximately \$500. The board agreed on posting the pool table to Auctions International. DS to handle.

Comm Stauffer asked if the new floor machine had been delivered and if Rob could clean Co 3's bay floor. DM stated it was delivered; however, Rob needs to spend time to assemble it. Rob had mopped the bay floors at Co. 3 this morning. He will soon clean the floors with the new machine.

Commissioner Handel presented her findings regarding juniors and our current insurance policies. Commissioner Handel will continue to research accident insurance policies for juniors with Steve Capell.

Commissioner Handel stated dispatch is still in need of a portable phone. A motion was made by Comm Handel to purchase the Extreme Range Scalable Cordless Phone System from Global Telecom Supply at a price of \$705.00, 2<sup>nd</sup> by Comm Stauffer, all in favor.

Comm Handel updated the BOFC on a policy created by Heather Stewart and Frank Wainwright for EMS and Dispatch employees to convert overtime shifts to comp hours. The policy was reviewed and the board decided to ask for further directions from Treasurer Bob Hauser. More to follow.

Comm Handel discussed the options for modules within Red Alert, such as for department elections and a time clock for district employees. A discussion was had. This was tabled to next month's meeting.

#### DISTRICT MANAGER'S REPORT

DM Brewer asked 30 if Spiro's would like the check delivered or mailed for the payment of the catered food from the mutual aid chief's meeting.

DM Brewer reported to 31 that his gas meter is fixed and will be delivered back from Firematic tomorrow morning.

DM Brewer picked up the DEC maps requested by 31 last week and asked 31 if they were what he was looking for. 31 stated it is better than what they currently have but is not ideal.

DM Brewer reported that an inspector from the NYS Dept. of Labor Boiler Safety Unit visited the district on 2/18/25. There were 3 minor violations. Rob Bentivegna contacted Teranova, the violations are fixed, and the affidavit stating we are compliant has been sent back to the Dept of Labor Boiler Safety Unit.

DM Brewer stated he received a call from Comm Buchner questioning the car parked at Co 1. DM Brewer spoke with 33 and he said it is for training purposes, and he will give the title to the district office.

Our annual flow testing is due. DM presented (2) quotes. 1. South Shore for \$3,716.00  
2. MES Coastal for \$2675.00. Motion made by Comm Strong to accept MES Coastal for \$2,675.00, 2<sup>nd</sup> by Comm Buchner, all in favor. Flow testing to be scheduled for June.

DM Brewer reported that the memos written by Comm Stauffer were distributed.

DM reported that the seal to the cap of the oil tank at Co 1 is corroded and is becoming a hazard in the parking lot. Island Pump and Tank will be here Thursday to assess.

DM reported the blacktop in the parking lot of Co. 2 near the handicap ramp entrance is becoming cracked and lifting. Rob Bentivegna will attempt to repair but it may require a company to fix.

DM reported 81 will need a new transmission. Gerard attempted to fix it but is not able to. The new transmission will cost \$3,600.00 from Eagle Chevrolet. Motion made by Comm Strong to accept, 2<sup>nd</sup> by Comm Buchner, all in favor.

DM updated Comm Handel on her issue with her key fob not accessing the benevolent office. The door is working properly for others who have access, so he made a suggestion for her to have DS make a new key fob.

DM on behalf of Heather Stewart had a request for Rob to clean out the old fire police closet so it can be turned over to EMS for storage. Comm Stauffer to discuss with Heather Stewart.

DM reported Garage Tech has a potential offer of \$6,000 for the tahoe that is posted for sale for \$7,000 and Larry from Garage Tech wants to know if we would accept this offer if the buyer moves forward with their offer. The BOFC said they would accept.

There has been 2 offers for Tanker 20 on Garage Tech: \$9,000 and \$13,000. Motion to accept \$13,000 offer by Comm Buchner, 2<sup>nd</sup> by Comm Strong, all in favor. DM to advise Garage Tech to move forward with the offer.

DM reported the department by-laws in the book in the district office have been updated.

DM reported the bathrooms in the old fire police room and the first responder area have had constant problems related to overflowing and gurgling. Rob attempted to fix but the problem has not resolved. DM presented an estimate from Rocky Point Cesspools to service and roto-root for \$500.00. Motion to accept estimate by Comm Strong, 2<sup>nd</sup> by Comm Stauffer, all in favor.

Heather Stewart will distribute the 8 CO meters to EMS personnel.

We passed the air compression testing at Co 2 and there has been no alarm issue since.

The Suffolk County Health Dept. will be here 2/26/25 at 830am to follow up on the minor violations to our underground tanks in 2024.

DM spoke with Billy from Proliner who made an offer of \$11,000 for 11. The board decided to have Larry from Garage Tech post 11 for sale to see what others can offer.

DM reported mechanic Tom McGrady needs clarification from the board regarding the removal of the low band radios. Tom will reach out to Comm Buchner for further direction.

DS Lattman updated Comm Handel on the employee emails and access to members area on our website. As directed last week, DS created emails and accounts for employees, but a discussion was held regarding whether employees should have access to the members area. DS to call our website vendor Firehouse Solutions to see if they can build out permissions to only allow certain sections of the members' area to be accessed from employees' accounts. More to follow.

A motion was made by Chairman Buchner to hold a special meeting on March 4<sup>th</sup> at 1800 hours to discuss entering a contract for IT services, 2<sup>nd</sup> by Comm Handel, all in favor.

Motion to accept treasurer's report by Chairman Buchner, 2<sup>nd</sup> by Comm Strong, all in favor.

Motion to accept treasurer's warrant by Chairman Buchner, 2<sup>nd</sup> by Comm Strong, all in favor.

A motion was made by Comm Strong to open three accounts with NY Class: Capital Reserve account, Building reserve account, and Sick Time Accrual account, 2<sup>nd</sup> by Comm Handel, all in favor.

Motion to adjourn at 2035 hours by Comm Buchner, 2<sup>nd</sup> by Comm Strong, all in favor.

Prepared and submitted by  
Taylor Lattman  
District Secretary