

DRAFT

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LEGISLATIVE/FINANCIAL/CHIEFS MEETING

JANUARY 28TH, 2025

Meeting called to order at 1834

Motion by Comm Strong to accept minutes from December 10th meeting, 2nd by Comm Gallino, all in favor.

Next meeting is scheduled for February 25th, 2025.

Roll call of officers: Present were Chairman Buchner, Vice Chairman Strong, Commissioner Gallino, Commissioner Staufer, Commissioner Handel, District Manager Brewer, District Secretary Lattman, Chief Martin, and Asst. Chiefs Bernier, Freund, and Kowalchuk. Also in attendance was guest Kirkwood Johnson.

Chairman Buchner presented Kirkwood Johnson with an Ex-Commissioner's award and the board thanked him for his 10 years of service on the BOFC.

At 1842 guest Kirkwood Johnson exited the meeting.

CHIEF'S REPORT

30 presented a request from member Caitlin Thrash to return from her personal leave of absence effective 2/1/25. Motion to accept by Comm Staufer, 2nd by Comm Gallino, all in favor.

32 stated all new member requirements have been met for prospective member Anthony Meringolo. A motion was made by Comm Staufer to accept Anthony Meringolo into the department, 2nd by Chairman Buchner, all in favor.

30 requested a folding boat motor storage cart for \$65.99 from Amazon. Motion to accept by Comm Strong, 2nd by Comm Staufer, all in favor.

30 requested semi-annual detailing of all chiefs' cars from First Due Mobile Detailing at \$400 per car. Motion to accept by Comm Strong, 2nd by Comm Staufer, all in favor. Chiefs to handle scheduling.

33 asked for an update on the work order requested on 1/14/25 for R-4 mobile radio that is being defaulted to dispatch frequency when the truck starts instead of defaulting to the operations channel. DM to assess request and report back to 33.

30 reported Train the Trainer class for Bailout is scheduled for 2/23/25.

30 reported that we are hosting the Mutual Aid Chiefs meeting at Company 2 on 2/22/25 at 1900 hours.

30 reported the Girl Scouts will be touring Company 1 on 1/30/25 at 1800 hours and the Cub Scouts will be touring Company 1 on 2/3/25. A department member will be present for the tours.

31 asked if there are any objections from the board to take pictures from the Co. 4 room and give them to the respective companies. There were no objections.

32 reported himself and 33 went to the basement to assess gear. There is a total of 5 sets within date, approximately 5 sets dated 2011-2014, and approximately 30 sets pre-2011. Comm Staufer advised that gear should be given to the junior company if needed.

A motion was made by Chairman Buchner to surplus approximately 30 sets of gear, 2nd by Comm Strong, all in favor.

A motion was made by Comm Strong to donate the surplus gear to Terry Farrell Fund, 2nd by Comm Gallino, all in favor.

DISTRICT MANAGER TO CHIEFS

DM reported member Chris Delia has been registered with NY DCJS Peace Officer Registry.

DM updated 31 after speaking with attorney Bill Glass regarding changes of by-laws. It was stated that if an existing by-law needs to be amended for punctuation or spelling, no vote needs to take place. If an existing by-law needs to be amended for material changes such as deletions, then a vote must take place.

DM received a report of members who are due for their fit testing. DM to advise 30.

At 1856 30 requested to enter executive session to discuss personnel. Motion to accept by Chairman Buchner, 2nd by Comm Strong, all in favor.

At 1903 the executive session ended and regular meeting resumed.

COMMISSIONER'S REPORT

Comm Strong gave a report on vehicles. He stated the new fire police vehicle 11 will be delivered in a few weeks. He also stated that Garage Tech, the company now used for selling vehicles, is working out well for us. Larry from Garage Tech mentioned there is a high demand market for tankers. Motion to surplus Tanker 20 for \$15,000.00, 2nd by Comm Gallino, all in favor.

A motion was made by Comm Strong to purchase a 4wd rack body truck with plow included from Proliner at NYS contract price of \$108,485, 2nd by Comm Handel, all in favor.

A motion was made by Comm Strong to purchase a new ambulance from Proliner not to exceed the amount of \$353,971.00, 2nd by Chairman Buchner, all in favor. Comm Strong stated he will speak to Billy from Proliner to discuss trade in value for Ambulance 8.

Comm Strong gave a report on Company 2. He is still waiting for Fred at MES Coastal to come assess and solve the CO alarm issue. More to come. Additionally, the heated ramps in the parking lot are not working due to the de-ice sensors out of service. Comm Strong and Rob Bentivegna will be in touch with Soundview to resolve.

Comm Strong advised the chiefs to speak to the members to be aware of the decreasing temperatures and use caution when washing cars on district properties due to the water icing over on the parking lot.

Comm Strong reported Rob Bentivegna met with Ex-Chief Adam Delumen to discuss plans for the 9/11 memorial site and the upcoming department memorial site. Comm Strong also asked the chief to speak to the officers at their meeting to ask for representatives from each company to be involved in the development of the department memorial site. He strongly stated that their time and ideas will not be wasted, and he is looking forward to the memorial site being completed.

Comm Strong and Comm Staufer will be attending the expo at Nassau Coliseum this weekend and will explore options for backup gear to move forward with a cancer prevention program.

Comm Strong reported Mastic Fire Department will be celebrating 100 years and are asking for departments to purchase ads. A motion was made by Chairman Buchner to purchase an ad in an amount not to exceed \$175.00, 2nd by Comm Staufer, all in favor.

Comm Strong reported Gerard and Rob will spend time cleaning the mechanic's garage to ensure safety and proper organization with mechanic supplies and large water deliveries.

Comm Gallino suggested an idea of creating a bunk area in the Co 4 room for overnight shifts. A discussion was had. More to follow.

Comm Staufer presented a request from Co 3 for a new Keurig coffee machine in the amount of \$169.99 from Best Buy. Motion to accept by Chairman Buchner, 2nd by Comm Strong, all in favor.

Comm Staufer presented a request from Co 3 to purchase a new laptop for their back room from Amazon in the amount of \$729.00. Motion to accept by Comm Handel, 2nd by Comm Strong, all in favor.

Comm Staufer stated he and Rob Bentivegna met with CaptiveAire to receive an estimate to service or replace the exhaust fan in the kitchen of Co 3. CaptiveAire recommended to replace the unit. The estimate to replace the unit is \$3,829.93. A motion was made by Comm Staufer to accept, 2nd by Comm Strong, all in favor.

Comm Staufer presented information he received while attending a PESH training at Copiague Fire Department. A discussion was held regarding PESH requirements for training and membership classifications. More to follow.

Comm Staufer reported he is reviewing the district policy book. DM to handle updating policies.

A motion was made by Comm Staufer to update District Policy Section 5 Fire Department Installation Dinner amendment to now allow all lifetime and honorary members to be invited to all installation dinners, 2nd by Comm Strong, all in favor.

A motion was made by Comm Staufer to change District Secretary shift hours from 8:30am-5:00pm to 8:00am-4:30pm, 2nd by Comm Strong, all in favor. This change will be effective 1/29/25.

Comm Handel stated that there are multiple employees and members who are due for HIPAA training. This training should be completed annually. 33 to speak to Heather Stewart for scheduling.

Comm Handel is in contact with various IT companies and so far, has had meetings with 2 companies. They are working on proposals for potential services to replace our current IT company.

Comm Handel made the BOFC and chiefs aware of a NYS Law that has attention to volunteer fire departments and the display of "hate symbols" on any person, fire department vehicle, or personal vehicles on fire district property. Comm Handel advised the chief to make the department members aware of this law. A copy of this law was handed to the chief for his review.

DISTRICT MANAGER TO COMMISSIONERS

DM, on behalf of an employee, asked if two specific federal holidays (Martin Luther King Day and Juneteenth) will be added to our paid holidays. More to come.

DM reported the \$500 deposit check was paid out on 1/22/25 to Majestic Gardens for 2025 Installation dinner.

DM reported Rob Bentivegna is in contact with Soundview in reference to contracting with them for our HVAC systems at all district buildings.

DM reported the quote from Integrated Wireless Technologies referencing overhead activation for Co 1 and Co 2 has been signed and sent.

DM reported that Jennifer from Jones Little & Co will be at the district office on Friday 1/30/25 to start the audit process.

DM reported that Larry from Garage Tech is scheduled to meet with the district on Friday 1/30/25 to take pictures of 20 to be posted for sale.

DM reported that old ambulance 12 has been sold to Sampson Region Medical Center in Clinton, NC through our sales representatives at Garage Tech for \$13,500 and it was shipped out to the buyer today (1/28/25). Our total profit after paying commission to Garage Tech is \$12,100.

DM stated the Motorola radio requirement in relation to the radio grant has been signed and sent to Andrew at Integrated Wireless Technology on 1/24/25.

DM asked the chief if there has been an update on the run sheets being printed at each company and if the company needs these to be printed any longer. The chiefs reported that Co 1 and Co 3 stated they no longer need the run sheets printed. They have not spoken to Company 2 yet but will do so.

DM presented a request from the Long Island Fire District Legislative Committee to purchase an ad for their anniversary journal. Motion to purchase a full-page ad for \$200 by Chairman Buchner, 2nd by Comm Strong, all in favor.

DM reported the (8) CO meters for EMS have been purchased.

DM reported the search rope for Co 2 has been ordered.

DM reported the Opticom for L-14 has been ordered.

DM reported the Ex-Captains and Ex-Chief shields requested by Co 1 and Co 3 have been ordered.

Rob Bentivegna has been searching for a fridge/freezer combination that will fit in the chief's building. Rob to purchase and install.

DM updated the BOFC on their request for an Optimum representative to attend a meeting to discuss charges and service. DM stated Optimum did not comply and is not sending a representative.

Motion to accept treasurer's report by Chairman Buchner, 2nd by Comm Strong, all in favor.

Motion to accept treasurer's warrant by Chairman Buchner, 2nd by Comm Strong, all in favor.

ROOM REQUESTS

1. Neal Freund: 4/26/25 1pm-5pm Co 3 Communion party
2. Kiran Malhotra 3/8/25 1pm-4pm Co 3 Birthday party

Motion to accept all room requests by Comm Staufer, 2nd by Comm Strong, all in favor.

Motion to adjourn meeting at 2026 by Comm Gallino, 2nd by Comm Staufer, all in favor.