

DRAFT

WORKSHOP MEETING 1/21/25

Meeting called to order at 1832

Present were Chairman Buchner, VC Strong, Comm Gallino, Comm Staufer, Comm Handel, Chief Martin, Asst. Chiefs Bernier, Freund, Kowalchuk, DM Brewer. DS Lattman absent due to personal engagement.

CHIEFS REPORT

All leaves of absence in the chief's report were reviewed. Motion to approve by Comm Gallino, 2nd by VC Strong, all in favor.

30 requested the following items: (2) SEEK cameras totaling \$2,332.12, window tinting on the chief's car totaling \$500.00, Sterling Search Lite 7.5 mm Reflective Hi-Vis Prusik Cord 600 ft for Co. 2 totaling \$569.99, a portable incident command board with case and stand for 30 cars totaling \$2,325.00, accountability tag system attachment for command board totaling \$250.00. Motion to approve all the above by VC Strong, 2nd by Comm Gallino, all in favor. (Note: The board advised the chief that the window tinting must comply with the NYS Vehicle and Traffic Law.)

30 requested permissions to have the chief's cars detailed semi-annually. 30 will have a quote next week.

30 advised on the following dates:

PESH class dates. 2/26 and 4/12.

CPR class will be held 2/6 and 2/13.

The St. Patrick's Day Parade will be Sunday 3/16.

Bailout TTT class awaiting a date from instructors.

I-gel training will be 1/26 and 1/28 and Co. 2.

30 requested permission for (1) fire police and ladder truck for arch at Ridge Fire Department for funeral detail at 1/25 at 0930 hours. Motion to approve by Chairman Buchner, 2nd by VC Strong, all in favor.

30 requested use of van for Ridge fundraiser for deceased member on 2/1. Board approved.

30 requested to take R-4, E-7 and L-14 to Mangano Funeral Home in Middle Island 1/24 2000 hours for Ridge member department service. Motion to approve by VC Strong, 2nd by Chairman Buchner, all in favor.

31 will get a price for a van for the St. Patrick's Day Parade. More to follow. 30 is looking into replacing the green carnations with green ties. More to follow.

31 asked about the ambulance rotations. VC Strong advised ambulance 8 is not in the rotation.

COMMISSIONER'S REPORT TO CHIEFS

Comm Staufer stated he reviewed the policy manual and removed some outdated policies (no RIT and no station alarms).

At 1900 hours a motion was made by Comm Handel, 2nd by VC Strong to go into executive session to discuss personnel.

Motion by Chairman Buchner, 2nd by Comm Gallino to exit executive session at 1918 hours. All in favor.

COMMISSIONER'S REPORT

VC Strong stated missing photos for Ex-Chiefs and Ex-Commissioners are needed for the display wall at Co. 2. Picture frames have been purchased and delivered. Rob requests \$500 for wood to construct picture frame holders. Motion to approve by Comm Gallino, 2nd by Comm Staufer, all in favor.

VC Strong reported a uniform sat at All American since August. We need more coordination between Chiefs and the Board for pick-up.

VC Strong stated new lights are needed at the 911 Memorial Site. Rob will get prices. The pool drainpipe may need replacing. There may be a blockage. Rob will investigate purchasing a submersible pump instead. Rob advised that several trees need to be removed or trimmed. Rob will get estimates. More to follow.

VC Strong reported the department memorial account has been set up. Rob will be meeting with Ex-Chief Delumen to go over a site location for the memorial.

VC Strong discussed the HVAC service contracts submitted by Rose Mechanical and Soundview. Rose Mechanical's proposal was \$23,000 for 1 year at Co 2 only. Soundview's proposal was \$8500 for 1 year at all district buildings. Rob spoke at length to both companies. Motion by VC Strong, 2nd by Comm Handel to award the contract to Soundview. All in favor.

VC Strong discussed the new ambulance price of \$357,971. He is working on confirming the price with Proliner.

VC Strong would like to proceed with additional cancer prevention programs. We now have gear boxes in the chief's cars and gear cleaning washing machines. We do not have enough spare gear at present for members to wash their primary gear. VC Strong will work with Comm Staufer concerning NFPA and Comm Handel for grant writing. VC Strong would like to get a grant to provide a second set of gear to interior members.

VC Strong stated we do not have enough storage space. VC Strong requested permission to investigate a butler building possibly for the area behind the district office. The board had no objections to get information.

VC Strong stated that tanker 20 is very impractical. It has frequent breakdowns. It is too small and doesn't hold enough water. He feels it serves no useful purpose. Comm Staufer agreed. Motion by VC Strong to take 20 out of service, 2nd by Comm Staufer, all in favor. The board will investigate surplus and selling it.

Comm Staufer discussed paying for the salary increase for EMS employees out of the ambulance billing account. Comm Staufer contacted our treasurer.

Comm Staufer requested (8) CO meters for first responders. 2 quotes received:

MES \$226.02

Firematic \$229.00

Motion to approve purchase from MES by Comm Staufer, 2nd by Chairman Buchner, all in favor. MES purchase to total \$1808.16.

Comm Staufer received two requests from Heather for medical supplies from Hammer:

Electronic probe thermometers: \$1,363.50

Assorted medical supplies for ambulance: \$3,210.98

Motion to approve by Comm Staufer, 2nd by VC Strong, all in favor.

Comm Staufer received a request from Heather for the Knox Connect renewal for the cloud license, costing \$584.00. Motion to approve by Comm Staufer, 2nd by VC Strong, all in favor.

Comm Staufer received a contract for Stonybrook students to ride along with our first responders. There is no cost involved. We have done this in the past. Motion to approve by Comm Staufer, 2nd by VC Strong, all in favor. Comm Staufer to sign and submit the document.

Comm Staufer received a request from Heather for a one-year agreement for a Ladder program (inventory control module) costs \$2,775.00. Motion to approve by Comm Staufer, 2nd by Comm Handel, all in favor.

Comm Staufer requests a spare key for the custodial closet at Co. 3. DM to handle.

Comm Staufer questioned whether the first responders will be required to receive a physical. The Board decided that they will need physicals. Comm Handel recommended calling NDI to schedule an additional date to accommodate the increase in personnel.

Comm Staufer asked if the printed run sheets are still necessary. It does not appear that many members are utilizing them. 30 to ask the company captains.

Comm Staufer received a request from Frank for spare knobs for the Minitor pagers totaling \$30.30. Motion to approve by Comm Handel, 2nd by VC Strong, all in favor.

Comm Staufer reported Rob asked for estimates from three companies to service the exhaust fan at Co. 3. Only one company responded: Captiveaire requires a \$300 payment for a service call. Motion by Comm Staufer, 2nd by Comm Handel to have the DM pay with the district credit card. All in favor.

Comm Staufer discussed the Optimum bills. He is looking into other options such as streaming. He does not believe we can get News 12 through streaming. The bills are very confusing, and he does not understand the disparities of charges between the companies. The DM suggested bringing in a representative from Optimum to discuss with the Board. The Board asked DM to schedule an appointment.

Comm Staufer received a request for a replacement chair for dispatch. 4 quotes received:
Husky Office: \$1,985.52
Concept Seating: \$2,375.29
ERA Office Chairs: \$2,564.99
Digitalbuyer.com \$2,299.00
Motion to approve Husky Office by Comm Staufer, 2nd by Comm Handel, all in favor.

Comm Handel stated the installation will be held on 5/17. Majestic Gardens requires a \$500 deposit. The office will handle. Comm Handel also booked a date for 2026 to ensure that it is available. Motion by Comm Staufer to approve, 2nd by VC Strong, all in favor.

Comm Handel has 2 estimates to repair the overhead alarm activation at Co 1 and Co 2. IWT submitted 2 quotes: \$1,978.00 for each station. Motion to approve by Comm Handel, 2nd by VC Strong, all in favor.

Comm Handel discussed the district insurance coverage and premiums with our agent Steve Capell. She is satisfied with the services, coverage, and cost currently.

Comm Handel discussed our contract with Island Tech Services. She is not satisfied with the level of service and asked for permission to research other vendors. The Board stated yes.

Comm Handel requested that we renew our Adobe Acrobat Pro subscription on our own. The cost is \$1,099.45 for the period 2/21/25-1/20/26. Motion to approve by Comm Handel, 2nd Comm Gallino, all in favor.

Chairman Buchner discussed the 800mH portable grant between Rocky Point, North Patchogue, and Medford in the amount of \$1,099,500.00 for 150 portable radios. Rocky Point will get 46, North Patchogue will get 47, Medford will get 57. We were successful in receiving an incentive discount of \$171,313.50 which expires on 2/28/25. Chairman Buchner requested the DM to contact David from The Grant Guys to see what needs to be done to finalize. Motion by Chairman Buchner to proceed with finalize the grant, 2nd by VC Strong, all in favor.

Chairman Buchner recommends purchasing (6) 800 mobile radios. (3) for fire apparatus, (3) for ambulances. Quotes received from Motorola for \$21,824.52 and \$17,989.50 for a total of \$39,814.02. Motion by Chairman Buchner to approve, 2nd by Comm Gallino, all in favor. DM to type purchase request and forward it to Motorola.

DISTRICT MANAGER'S REPORT

DM Brewer reported driver safety class is scheduled for 4/26 0900 hours at Co 2.

DM gave 30 computer accessories as requested.

DM advised that Firematic will no longer refill pressurized water cans with foam. We have an empty can from Co 1 E-15 in the district lobby. The Board and Chief advised DM to return it to Co 1 and have them refill it with water and pressurize it with air hose from the Engine. Comm Staufer will investigate purchasing foam extinguishers.

DM reported Co 2 sign-in kiosk is malfunctioning. It must be removed for repair. Alpine says there is no loaner kiosk available. Rob will try to relocate the second-floor kiosk into the gear room. If he is unable to do so, then the members can call dispatch.

32 reported the freezer in the chief's building does not work. Rob said the freezer has not worked in 3 years, but the fridge is fine. The Board decided to replace it with a new refrigerator/freezer combo. DM to handle.

DM gave returned uniforms from Karl Kupke and Vincent Danseglio to the chief.

DM gave the chief N95s to be used during the fit testing.

DM gave 33 his district credit cards.

DM reported Larry from Garage Tech (sells our surplus vehicles) will be here on 1/24 to take photos of the old chief car. Value established at \$7,000.00.

DM reported the auditors will be here the week of 2/10. There are many items that are required for the auditors. We have received 41 requests so far. This will take a lot of time for the office staff to accomplish. That will be our priority for the week.

31 gas meter replacement is no longer available. DM will get prices for a replacement.

Office staff published a request for bids for unleaded fuel, diesel fuel, and heating fuel which will appear in this Thursday 1/23 edition of Times Beacon Record. We also contacted our current vendors to submit bids.

Precision Art was contacted for a quote to letter the new GI truck. Jessi won't be available until the beginning of February.

DM ordered a plaque for former Commissioner Johnson. It has been picked up. The Board will pick a date to present it to him.

DM questioned who pays the dues for the Suffolk County Chiefs Association and Brookhaven Town Chiefs Associations. The Board decided they will pay for both associations.

DM stated The Brookhaven Town Firefighters Museum will be paid for by both the District and the Department.

DM reported the \$3,314.79 bill from Rapid Auto to install the replacement transmission in the new GI truck was sent to Memphis Equipment on 1/13/25. They will pay the bill.

DM reported the boat has been ordered from Proliner. Billy is contacting Zodiac for an estimated delivery date.

DM advised that the spare Opticom for L-14 is no good. I will contact Traffic Systems Inc. for repair and to order a spare.

DM discussed FEMA reimbursement for the August storm. He had another conference call today. He has supplied all required documentation to the county and FEMA. He is hoping for reimbursement in the amount of \$28,505 if all goes well.

DM reported we are still waiting on (3) pairs of boots from Hi-Tech: (2) size 9.5s and (1) size 10.5W. DS Lattman spoke to Jeremy Hunt and he stated that they are on back order still.

DM reported the order has been placed for the air bags, and additionally the highway kits/struts. No exact ETA on airbags, possibly a year out, highway kits ETA possible May

2025. DS Lattman in contact with Jason at Strategic Safety Dynamics. He stated the long ETA was disclosed to the department at the demo.

DM reported the prop guard for the boat motor has been delivered by request from 32.

Motion to adjourn at 2046 hours made by Comm Gallino, 2nd by Comm Handel, all in favor.