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Organizational Meeting of the Rocky Point Fire District

January 7th, 2025

The meeting was called to order at 1812 with roll call of officers. Present were Chairman Gallino, Vice Chairman Buchner, Commissioner Strong, Commissioner Staufer, Commissioner Handel, District Manager Brewer, District Secretary Lattman, Chief Martin, Assistant Chiefs Bernier, Freund, and Kowalchuk.

Temporary Chairman Gallino opened the meeting and requested nominations for the position of Chairman for the year 2025. Motion made by Commissioner Strong, 2nd by Commissioner Staufer nominating John Buchner. There were no other nominations. A vote followed and Commissioner Buchner was unanimously elected Chairman of the board for 2025.

Chairman Buchner assumed control of the meeting and then requested nominations for the position of Vice Chairman. Motion made by Commissioner Gallino, 2nd by Commissioner Staufer nominating Commissioner Strong for Vice Chairman. There were no other nominations. A vote followed and Commissioner Strong was unanimously elected Vice Chairman of the Board for 2025.

Chairman Buchner administered the Oath of Office to newly elected Commissioner Debra Handel. The Oath was signed and given to the District Manager.

Motion by Chairman Buchner and seconded by Commissioner Strong appointing Robert Hauser Treasurer for the year 2025. All in favor.

Motion made by Commissioner Strong, 2nd by Commissioner Handel appointing Dave Brewer Deputy Treasurer for the year 2025. All in favor.

Motion by Commissioner Gallino, 2nd by Commissioner Strong appointing William Glass as legal counsel for the year 2025. All in favor.

Motion by Commissioner Gallino, 2nd by Commissioner Strong appointing Taylor Lattman as the District Secretary for the year 2025. All in favor.

Motion by Commissioner Stauffer, 2nd by Commissioner Strong, naming the Times Beacon Record and Newsday as the official newspapers of the Rocky Point Fire District for the year 2025. All in favor.

Motion by Commissioner Strong, 2nd by Commissioner Stauffer naming M&T Bank and NY Class as the two financial institutions of the Rocky Point Fire District for the year 2025. All in favor.

Motion by Commissioner Stauffer, 2nd by Commissioner Gallino that the regular meetings of the Board of Fire Commissioners for 2025 will be held on the 4th Tuesday of each month, and the workshop meetings will be held on the 3rd Tuesday of each month. The December meeting will be held on the second Tuesday. Meeting dates can be changed if they happen to fall on a holiday. All meetings will commence at 6:30 PM. There will not be a workshop meeting in the months of July and August. All in favor.

Motion by Commissioner Stauffer, 2nd by Commissioner Gallino naming Nassau Diagnostics NDI as the official health care provider of the Rocky Point Fire District for the year 2025. All in favor.

Motion made by Commissioner Gallino, 2nd by Commissioner Stauffer naming Jones, Little & Co. CPAs LLC as the official auditors of the Rocky Point Fire District for the year 2025. All in favor.

Motion made by Chairman Buchner, 2nd by Commissioner Strong to accept all present policies of the Rocky Point Fire District for the year 2025. All in favor.

Motion made by Commissioner Strong, 2nd by Commissioner Gallino to remain active in all previously approved town, county, and state fire associations for the year 2025. All in favor.

Motion made by Commissioner Gallino, 2nd by Commissioner Strong to accept the Standard Workday Resolution as previously approved on January 3, 2012. The state comptroller has mandated that this resolution be approved every year at our organizational meeting. All in favor. The standard work week in place is as follows:

Office Staff- 40 hours
Mechanical Staff (Full Time)- 40 hours
Mechanical Staff (Part Time)- 20 hours
Maintenance Staff- 40 hours
Cleaning Staff- 20 hours
EMS Staff- 36 hours

Dispatch Staff- 36 hours

2025 Conferences

List of conferences the commissioners are interested in attending:

FDIC EAST- April 7-12 Indianapolis
AFD, State of NY- October 2-4 Saratoga Springs
NYS AFC June 4-7 Syracuse
NFPA June 15-20 Las Vegas
IAFC August 13-16 Orlando
Fire Expo- September 9-13 Las Vegas
Symposium in the Sun- November 13-16 Clearwater

Motion made by Commissioner Strong and seconded by Commissioner Gallino to approve the above list of conventions. All in favor.

Acknowledged the existence of a Capital Reserve Fund for the general purposes of capital building improvement and equipment purchases. Motion made by Commissioner Gallino, 2nd by Commissioner Strong, all in favor.

Acknowledged the existence of a Building Reserve Fund for the specific purpose of major building projects and new construction. Motion made by Commissioner Gallino, 2nd by Commissioner Strong. All in favor.

CHIEFS TO COMMISSIONERS

Chief Martin presented the chief's report.

Chief Martin presented a quote from Strategic Safety Dynamics for the Highway Stabilization Kit for \$22,606.20. Motion to approve by Comm Strong, 2nd by Comm Handel. All in favor.

Chief Martin presented a quote from MES Coastal for (2) Seek FirePRO Thermal Imager Cameras for 30 & 31 vehicles at a price of \$1,133.33 each and (2) SEEK Tic Gear Keeper with Aluminum Carabiner at \$32.73 each, totaling \$2,332.12. This was tabled for the next meeting.

Chief Martin presented a quote for window tints (Security) for 4 chief cars for \$125 each totaling \$500.00. This was tabled for the next meeting.

Chief Martin asked for a lead time on the inflatable boat and motor. DS Lattman stated the motor was ordered from Port Inflatables on 12/19 for estimated winter season delivery, but Port Inflatables stated they are flexible on the delivery depending on when we have the boat delivered. DM Brewer to order the boat from LI Proliner previously approved in the November BOFC meeting.

Chief Martin asked for permission to use vouchers, the chief's cars, and offer the van to members to attend the expo in Uniondale 1/31-2/2/25. Motion to approve by Comm Strong, 2nd by Chairman Buchner. All in favor.

Chief Martin asked for a date for the department physicals for this year. DM Brewer to schedule a date. Chief Martin requested a Wednesday and Saturday in February.

Chief Martin asked for a status update on Northwell EMS handling calls in our district. The Board advised that the Northwell EMS contract has been discontinued as of 1/4/25. DM advised that Northwell is still appearing in Red Alert dispatch notes. Frank W. to review and remove from all addresses.

Chief Martin asked if Co 2 can assist Sound Beach with the removal of Christmas lights next week, no specific date is in place. Motion to approve by Comm Strong, 2nd by Comm Handel. All in favor.

COMMISSIONERS TO CHIEFS

Chairman Buchner administered the Oaths of Office to all Chiefs. The Oaths were signed and given to the District Manager.

All Commissioners congratulated the chiefs, stating the Board is looking forward to working together in 2025.

All Commissioners thanked Chief McCarrick for his years of service.

Comm Strong reported he is working with 32 to clean out the basement of the chief's house. They will go through old gear and equipment to figure out what is salvageable or what will be surplus, and there was mention of donating to the Terry Farrell fund.

Comm Strong and DM Brewer discussed an issue with the replacement transmission for 28b. Gerard will contact Lance from Rapid Auto and Memphis Equipment to try to resolve the issue.

Comm Staufer reported there have been members of EMS looking for gear from the EMS coordinator. Comm Staufer reminded the chiefs that these members should be referring to their officers for gear.

Comm Staufer reminded the chiefs that if there are EMS members looking for ride time, they are allowed to stay on the ambulance even if there is an 80 provider and the call goes from a BLS call to an ALS call to still earn their ride time.

Comm Staufer reported that NFIRS will be replaced by NERIS. Frank Wainwright has been notified.

Comm Staufer reported that he received the reports of the test pits done at Co 3. He is waiting on the proposal from the company to see what needs to be fixed on the property.

Comm Handel asked the chiefs if there is a date for the PESH class. No date currently. 33 to schedule date.

Chairman Buchner gave a status update on transferring to 800. The 800 mobiles from the grant are in progress. 31 asked if there are spare portables and chargers. Chairman Buchner to report back.

DISTRICT MANAGER TO CHIEFS

DM Brewer reported Co 3 helmet shields have been ordered.

DM Brewer asked the chiefs if they needed number decals for their cars. Chiefs responded no.

DM Brewer stated the Defensive Driving course needs to be scheduled and confirmed that he should schedule a class for a Saturday in April.

DM Brewer asked for clarification from 32 on the procedure in place for juniors being established into the department. 32 will advise the DM and DS.

DM Brewer asked for clarification on VFIS University website/members taking classes on the website. He mentioned it would be beneficial for the members to print their certificates from the classes they take and give them to the district for filing purposes.

DM Brewer reported Dr. Nick's Transmissions Rocky Point gave new contact information to dispatch for future calls.

DM Brewer stated to 30 that there is a computer monitor not being used in Co 4 and asked if he would like it for the chief's house since he mentioned they needed a new one. 30 stated he will let us know.

At 1911 hours the chiefs exited the meeting.

At 1911 hours Shawn Krulder, a representative from Island Tech Services, entered the meeting to present the 2025 Service Agreement, upgrades to our plan, and server replacements. The board decided they want to implement multi-factor authentication security into the agreed ITS plan for 2025. Shawn advised them that this will be doable no matter which plan they choose. Shawn will send a breakdown of the agreement and plans to DM Brewer and the board will advise moving forward.

At 1955 hours Shawn Krulder exited the meeting, and the board resumed regular meeting.

Chairman Buchner presented the 2025 contract from Waterway for pump testing for \$1,170. Motion to accept by Comm Staufer, 2nd by Comm Strong. All in favor.

Chairman Buchner presented the 2025 legal retainer contract from William Glass. To reflect the cost of living the 2025 contract shows a 2% increase to make the contract \$10,056 for the year, \$838/month. Motion to accept by Comm Strong, 2nd by Comm Staufer. All in favor.

Motion was made by Chairman Buchner to approve the fee for auditing our 2024 books from Jones, Little & Co. CPAs LLC in the amount of \$19,700.00 2nd by Comm Strong. All in favor. A \$6,000 retainer is required and was approved.

2 room requests:

Glenn Kaleita, Boy Scout Troop 161, 2/8/25 1200-2100 Co 3- Fundraiser

Glenn Kaleita, Boy Scout Troop 161, 3/22/25 1800-2200 Co 3- Fundraiser

Motion to approve room requests by Chairman Buchner, 2nd by Comm Strong. All in favor.

Motion by Comm Staufer to approve the 2025 payroll with 4% cost of living increase, 2nd by Comm Handel. All in favor.

DISTRICT MANAGER TO COMMISSIONERS

DM Brewer presented a price of \$244 to replace E-7 gas meter. The quote from MES Coastal to repair was \$225. Motion to accept by Comm Strong, 2nd by Comm Handel. All in favor.

DM Brewer on behalf of Rob Bentivegna presented a state contract quote from Brady Industries for a 20 inch walk behind floor buffer machine in the amount of \$6,624.28. Motion to accept by Comm Strong, 2nd by Comm Staufer. All in favor.

DM Brewer stated he is still working with FEMA for reimbursements on the 8/19/24 storm.

DM Brewer reminded the board that Gene Buchner is waiting on a response whether the board will allow the Rocky Point School District vehicles to use our gas pumps. A discussion was held, and this request has been denied by the board.

DM Brewer reported that the annual LOSAP contribution for 2025 in the amount of \$318,800.00 and the actuarial/administration fee of \$7,531.00 has been paid to Hometown Firefighters Services.

DM Brewer stated the vehicle inventory list has been updated and all vehicles are up to date on inspections.

DM Brewer gave an update on the vehicle sales. There is possible interest in the 2006 Ford ambulance we have posted but no offer yet. He reported that Garage Tech is asking if we would like to post our 2012 Chevy Tahoe spare chief car for sale. The Kelly Blue Book estimate of the vehicle is \$8,000. Gerard believes due to the interior he estimates it is worth approximately \$7,000. Motion to surplus the 2012 Chevy Tahoe spare chief vehicle by Comm Strong, 2nd by Comm Staufer.

DM Brewer stated department patches are on order with All American Awards for future needs.

DM Brewer received notice that our breathing air compressor is due for the NFPA required annual service. Board approved, DM to contact vendor.

Chairman Buchner presented a request from King Cuts Tree Service to be considered for future district business.

All Commissioners thanked Kirkwood Johnson for his 10 years of service as a commissioner.

Meeting adjourned at 2034.

Prepared and submitted by:

Taylor Lattman
District Secretary

